CYNGOR Sir y Fflint Flintshire COUNTY COUNCIL

Contact Officer:
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To: Cllr Dave Mackie (Chairman)

Councillors: Janet Axworthy, Marion Bateman, Sean Bibby, Geoff Collett, Ian Dunbar, Mared Eastwood, Dennis Hutchinson, Tudor Jones, Brian Lloyd, Mike Reece, Paul Shotton, Ralph Small, Andy Williams and David Wisinger

11 September 2018

Dear Councillor

You are invited to attend a meeting of the Organisational Change Overview & Scrutiny Committee which will be held at 10.00 am on Monday, 17th September, 2018 in *Care & Repair North East Wales, Rowley's Drive, Shotton, Deeside CH5 1PY to consider the following items

* Members are requested to note the venue for the meeting

A G E N D A

1   APOLOGIES

Purpose: To receive any apologies.

2   DECLARATIONS OF INTEREST (INCLUDING WHIPPING DECLARATIONS)

Purpose: To receive any Declarations and advise Members accordingly.

3   MINUTES (Pages 3 - 8)

Purpose: To confirm as a correct record the minutes of the meeting on 25 June 2018.

4   COMMUNITY RESILIENCE (Pages 9 - 28)

Report of Chief Officer (Social Services) - Cabinet Member for Corporate Management and Assets

Purpose: To provide further detail on the Action Plan for 2018/19 onwards, and progress on key areas of work.

5   **COMMUNITY ASSET TRANSFER – OVERVIEW OF PROGRESS** (Pages 29 - 34)

Report of Chief Officer (Housing and Assets) - Cabinet Member for Corporate Management and Assets

Purpose: To provide progress of all Community Asset Transfers that have progressed through Stage 2 Business Plan completion and therefore are either close to completion or have transferred.

6   **FORWARD WORK PROGRAMME** (Pages 35 - 40)

Report of Community and Enterprise Overview & Scrutiny Facilitator -

Purpose: To consider the Forward Work Programme of the Organisational Change Overview & Scrutiny Committee.

Yours sincerely

Robert Robins
Democratic Services Manager

<u>**ORGANISATIONAL CHANGE OVERVIEW & SCRUTINY COMMITTEE**</u>
<u>**25 JUNE 2018**</u>

Minutes of the meeting of the Organisational Change Overview & Scrutiny Committee of Flintshire County Council held in the Delyn Committee Room, County Hall, Mold on Monday, 25 June 2018

<u>**PRESENT**</u>: **Councillor Dave Mackie (Chairman)**
Councillors: Marion Bateman, Sean Bibby, Geoff Collett, Ian Dunbar, Mared Eastwood, Dennis Hutchinson, Tudor Jones, Mike Reece, Paul Shotton, and David Wisinger

<u>**SUBSTITUTIONS**</u>: Councillors Andy Dunbobbin (for Andy Williams), and Patrick Heesom (for Brian Lloyd)

<u>**ALSO PRESENT**</u>: Councillor Bernie Attridge

<u>**CONTRIBUTORS**</u>: Councillor Billy Mullin, Cabinet Member for Corporate Management and Assets, Councillor Ian Roberts, Cabinet Member for Education, Chief Executive, Chief Officer (Strategic Programmes), and Chief Officer (Housing and Assets)

<u>**IN ATTENDANCE**</u>: Overview and Scrutiny Facilitator and Democratic Services Officer

Prior to the start of the meeting the Chair explained that there had been a request from a member of the public attending the meeting to take photographs of the meeting and to be present during consideration of Item 6 – Annual Report of Aura Leisure and Libraries Limited and NEWydd Catering and Cleaning Limited.

The Chair sought advice from Officers regarding the exclusion of the press and public prior to the Committee's consideration of the above item. The Chief Executive advised that the decision to exclude the press and public would be determined by the majority view of the Committee.

The Chair asked the Committee if they consented to the member of public taking photographs during the meeting. Following a request from Councillor Marion Bateman an explanation of how the photographs would be used was provided by the member of the public. The Chair asked Members to vote on the request to take photographs during the meeting and when put to the vote this was agreed

11. <u>**DECLARATIONS OF INTEREST**</u>

Councillor Tudor Jones declared a personal and prejudicial interest on agenda item 6 - Annual Report on Aura Leisure and Libraries Limited and NEWydd Catering and Cleaning Limited as he was Chair of the Trustees of

Holywell Leisure Centre and had a personal interest as landlord of Aura Library and NEWydd café.

Councillor Andy Dunbobbin declared a personal interest on agenda item 6 as he was a member of Connah's Quay Sports Centre Committee.

Councillor Dennis Hutchinson also declared a personal interest on agenda item 6 as he was a Trustee of Old Buckley Baths.

Councillor Dave Mackie declared a personal interest as a member of the public who attended the meeting was a friend and neighbour.

12. MINUTES

The minutes of the meeting held on 14 May 2018 were submitted.

Accuracy

Councillor Sean Bibby confirmed that he had attended the meeting but said he had been recorded as submitting his apologies.

RESOLVED:

That subject to the above amendment the minutes be approved as a correct record and signed by the Chairman.

13. MOVE FROM COUNTY HALL TO UNITY HOUSE

The Chief Officer (Strategic Programmes) introduced the report to provide an update on progress of work on the move from County Hall to Unity House and on the work taking place with services and staff moving, and the interior design and layout of the building.

The Chief Officer (Strategic Programmes) advised that this was a partial move and there would remain substantial employee numbers in Phases 1 and 2 of County Hall for the medium term. He explained that a range of work had progressed to ensure the move could take place before the end of the calendar year which included building work at Unity House, work with service staff and unions to prepare for re-location, and work to procure an interior designer to complete the fitting out of Unity House. He reported on the main considerations in the report which provided a full update on progress and planned work.

The Chief Officer (Strategic Programmes) reported that the services identified to move to Unity House were Social Services, Planning and Environment, Education, and Contact Centre staff. The numbers of staff moving, desk space required, and car parking spaces available were detailed in the appendix to the report. The intention was that Unity House would be one of the main office bases and would be designed for front line services which were not receiving walk in enquiries from members of the public but met members of the public and partners by appointment. To ensure the move was

a success additional plans were being developed which included a clear internal and external communication plan and a travel plan for access to the site.

The Chief Executive advised that the move provided the Council with an annual revenue saving and the estimated costs were planned to be contained within existing budgets. He spoke in support of the partial move and explained that Corporate Services, Democratic Services, Members Services, and Finance would remain at the County Hall site in Mold until a long term decision was made. Referring to the refurbishment of Unity House, he commented that the balance between a prudent investment and provision of a quality environment had been carefully considered and for a relatively modest investment the Authority had modernised the building and provided pristine office accommodation suitable for staff occupancy. The Chief Executive also commented on the negative impact the condition of the building had on local residents and Council staff and said that the improvements had needed to be made.

Councillor Billy Mullin spoke in support of the investment in Unity House and commented on the benefits of the building. He said that staff were enthusiastic about the move and the improvements had raised staff morale.

Councillor David Wisinger suggested that a site visit for the Committee be arranged to Unity House. He expressed concerns around the parking arrangements for staff and visitors. The Chief Officer (Strategic Programmes) explained that careful consideration had been given to the ratio of staff to car parking provision and said there was sufficient parking spaces for the numbers of staff moving to Unity House. He advised that agile working, flexible hours, and part-time working meant that not all staff would be based in the building at the same time.

Councillor Patrick Heesom expressed concerns around the move to Unity House. He said that some of the current services provided by the Authority could change due to the anticipated reorganisation of local government in Wales and this should be considered. He expressed further concerns that some service users may have difficulty in travelling to Unity House and spoke of the need to retain the opportunity for the general public to have 'face to face' contact with officers if needed; citing planning matters as an example.

The Chief Executive responded to the comments and explained that most service users in Education & Youth Services and Social Services received peripatetic services. He commented that Ewloe and Mold were both well connected by road and public transport services and said services provided at Llwynegrin Hall, and Theatr Clwyd would remain as they are.

RESOLVED:

(a)   That the progress achieved to re-locate a number of services and staff to Unity House be noted; and

(b)   That the planned move to Unity House be supported.

14.   **FORWARD WORK PROGRAMME**

The Overview & Scrutiny Facilitator presented the current Forward Work Programme for consideration. She drew attention to the items scheduled for the next meeting of the Committee to be held on 17 September, and asked Members to forward any suggestions for items they wished to be added to the Programme for the year ahead.

In response to a request from Councillor Tudor Jones for an update on the "smaller" asset transfers the Chief Officer (Strategic Programmes) advised that a report would be submitted to the meeting of the Committee to be held on 17 September, to provide an update on Community Asset Transfers.

RESOLVED:

(a)   That the Forward Work Programme as submitted be approved; and

(b)   That the Facilitator in consultation with the Chair of the Committee be authorised to vary the Forward Work Programme between meetings should this be necessary.

15.   **LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985 – TO CONSIDER THE EXCLUSION OF THE PRESS AND PUBLIC**

The Chair reported that Officers had recommended that the press and public be excluded from the following item as the report contained commercially sensitive information belonging to a third party and the public interest in not revealing the information outweighed the public interest in revealing the information.

The Chair advised that the decision to exclude the press and public for the following item was to be made by the Committee and asked Members to vote on the proposal.   When put to the vote the exclusion of the press and public for the remainder of the meeting was carried.

RESOLVED:

That the press and public be excluded for the remainder of the meeting for the following item by virtue of exempt information under paragraph(s) 14 of Part 4 of Schedule 12A of the Local Government Act 1972 (as amended).

16.   **ANNUAL REPORT ON AURA LEISURE AND LIBRARIES LIMITED AND NEWYDD CATERING AND CLEANING LIMITED**

The Chief Officer (Strategic Programmes) introduced the report to formally receive the draft end of year reports (31 March 2018) that were provided by Aura Leisure and Libraries Limited (ALL) and NEWydd Catering

and Cleaning Limited (NEWydd), to their respective Partnership Boards with the Council in May 2018. He advised that both reports showed good progress.

The Chief Officer (Strategic Programmes) provided background information and reported on the main considerations as detailed in the report.

During discussion Members raised questions concerning the ongoing provision and maintenance of all weather sports pitches, the consistency of provision of youth services across the County, and Connah's Quay Sports Centre.

Members congratulated the Chief Officer (Strategic Programmes) on his new position with Wrexham Borough Council and thanked him for his hard work and achievements during his time with the Authority.

RESOLVED:

(a)   That the progress of Aura Leisure and Libraries Limited and NEWydd Catering and Cleaning Limited during the year 2017/18 be noted: and

(b)   That the progress of Aura Leisure and Libraries Limited and NEWydd Catering and Cleaning Limited during their first year of operation be welcomed.

17.   MEMBERS OF THE PUBLIC AND PRESS IN ATTENDANCE

There was one member of the press and one member of the public in attendance.

(The meeting started at 2.00 pm and ended at 3.25 pm)

…………………
Chairman

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ORGANISATIONAL CHANGE OVERVIEW AND SCRUTINY COMMITTEE

Date of Meeting	Monday 17th September 2018
Report Subject	Community Resilience
Report Author	Chief Officer Social Services

EXECUTIVE SUMMARY

A key theme of the Council Plan is 'A Connected Council' with the priority being 'Resilient Communities'. The Flintshire Public Services Board has a developed a priority around 'Resilient Communities'. This committee received a report in November 2017 of the outline plan for both areas of work. This report provides more detail about the action plan for 2018/19 onwards, and progress on key areas of work.

RECOMMENDATIONS	
1	To make comment on and support the Community Resilience Action Plan.

REPORT DETAILS

1.00	BACKGROUND INFORMATION
1.01	For the last four years much work has been undertaken to grow the social sector through Social Enterprise Development, Community Asset Transfers and Alternative Delivery Models. This has resulted in a growth in the size of the social sector, which is a key requirement if communities are going to be able to be more resilient and solve their own problems. This means that communities have more organisations and individuals to go to for support. A key element of this growth has been to develop social enterprises that are of a significant scale and can support the development of other social enterprises e.g. Aura Leisure and Libraries, Cambrian Aquatics, Holywell Leisure Centre.

1.03	For the last 18 months work has been progressed to expand this approach with other public sector parts as part of the development of the Well-being Plan, and its delivery plan. Attached at Appendix A is the detailed delivery plan covering the six priorities for 2018/19. 1. Area based work including a focus on communities either where there is an established programme of new kinds of intervention already taking place (Flint 2025 and Shotton), or where new ways of working within communities are being piloted to improve and sustain community resilience, building on assets within the area (Holywell). 2. Theme based work within communities, both in the environment and workplace focussing on "Let's Get Moving Flintshire" to increase activity and reduce sedentary behaviour. 3. Establishing learning and evaluation of new ways of working and delivery of Community Benefits, for sharing across all agencies and agreeing Community Benefit strategies across all partners covering social, economic and preventative benefits 4. Working with organisations to explore the benefits and opportunities of Community Shares and other tools. 5. Supporting the development of Social Prescribing, through offering different community opportunities. 6. Developing a new leadership programme for those who work in and with communities, to provide them with the skills to engage, equip, and empower communities.
1.04	At the meeting the newly appointed Programme Delivery Manager for this piece of work will talk through the overall implementation plan. In addition staff leading the area based work on the 'Holway' (priority 1) and involved in the new leadership programme will talk practically about the work taking place and it's potential impact.

2.00	RESOURCE IMPLICATIONS
2.01	Financial Implications No additional implications.
2.02	Human Resource Implications No additional implications.

3.00	CONSULTATIONS REQUIRED / CARRIED OUT
3.01	Consultations have bene undertaken as part of both the development of the Council Plan and the development of the Public Service Board priorities.

4.00	RISK MANAGEMENT
4.01	Key Risks and Mitigation (1) The lack of strength of the social sector to be seen as credible and business like – continued support and development with business support and Community Asset Transfer work. (2) The lack of buy in by public sector partners – continued development of this work through the Public Services Board. (3) The lack of ownership by the private sector – engagement with the sector on the Community Benefits Strategy and Philanthropy and CSR work.

5.00	APPENDICES
5.01	Appendix A – Resilient Communities Well-being Delivery Plan

6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.01	None **Contact Officers:** Cher Lewney **Telephone:** 01352 702141 **E-mail:** cher.lewney@flintshire.gov.uk

7.00	GLOSSARY OF TERMS
7.01	Community Asset Transfer – The transfer of a building to a community organisation with a 27 year lease and peppercorn rent.
7.02	Social Enterprise – An organisation that has social objectives and uses any profit made for delivery of these social objectives.
7.03	Corporate and Social Responsibility – Part of the private sectors approach to governance that often results in the delivery of social outcomes and community benefits.

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FLINTSHIRE
Public Services Board

Well-being Plan Delivery Plan 2018 - 2023

How achievement will be measured

Resilient Communities

Priority	In-year Priority	Impact
Resilient Communities	1. Area based work including a focus on communities either where there is an established programme of new kinds of intervention already taking place (Flint 2025 and Shotton), or where new ways of working within communities are being piloted to improve and sustain community resilience building on assets within the area (Holywell)	- Ways of working changed across all sectors that strengthens communities - Increase in the strength of community and social organisations that are able to provide support to local people - Increased opportunities and uptake of volunteering

What we will do in 2018/19:

1. Area Based Work
Specific actions in 2018/19 to support the in-year priority: - Lead work on the Holway (Holywell) to identify community leaders and enable these leaders to work with the community to identify priorities for the community that Public Services can support.   - Work with the community to see if an asset transfer of the community centre is feasible.   - Development of an evaluation framework and area profiles for each of the three areas identified: Flint, Shotton, the Holway.   - Employ a three year post to lead the development of community resilience work and digital customer.   - Engage with Flintshire Local Voluntary Council and the sub regional Volunteering project (with Wrexham) to map volunteering time of partners to key placed based projects and priorities in the Well being Plan (Flint food poverty project, Shotton and Holway)

Resilient Communities

Achievement Measures	Lead Organisation	Baseline Data (If applicable)	2018/19 Monitoring (quarterly or half yearly)	Desirable Trend
Community Plan with clear priorities and a number of community representatives identified to lead this plan in place	FLVC	No plan and no community leaders	Plan in place plus community leaders	Delivery of plan by the community and public agencies
Community Resilience Profiles developed for each of the three areas identifying levels of community resilience and evidential areas of issue	FCC	No Community profiles	Community Profiles in place	Community Profiles rolled out to other areas
Resource in place for 3 years to co-ordinate this week and providing clear quarterly reports to the PSB	FCC and FLVC	No Resource	Resource in place	Resource in place
Pilot the sub regional Volunteering project in Flint (food poverty and activity themes) to support PSB partners and employees to support the project development with skills and time, link to the WCVA Volunteering Wales platform and establish baseline with consistent questionnaire across all partners.	FLVC	None, to be developed through questionnaire	No of volunteer hours matched to key projects	Increase in volunteer hours matched to key projects

Achievement Milestones	Target date	Lead Organisation	Partner Organisations
Engagement exercise complete on the Holway	October 2018	FCC	Police, BCUHB, Public Health Wales, FLVC
Draft evaluation framework developed	December 2018	FCC	
Interviews for Community Resilience / Digital Customer post	June 2018	FCC	FLVC

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Resilient Communities

Other evidence to demonstrate achievement – Sources of narratives / case studies
Report detailing findings of the Holway engagement work

Confidence in meeting In-year Priority:	AMBER
Rationale: Holway and other community work depends on the response of the community to work with Public Services to identify priorities and co-create delivery of this work.	

Risks to Manage:
- Poor response from Holway and other communities in identifying community priorities – work with smaller group of community leaders to mitigate this risk   - Small number of Community Leaders from the Holway and other communities come forward interested to work on community planning – develop and train the few to then work at engaging with others

Resilient Communities

Priority	In-year Priority	Impact
Resilient Communities	2. Theme based work within communities, their environment and workplaces focussing on "Let's Get Moving Flintshire" to increase activity and reduce sedentary behaviour	• Opportunities for people to improve their health and well-being increased • Use and appreciation of the natural environment and use of the outdoors increased through "Getting Flintshire Moving" • A less sedentary workforce

What we will do in 2018/19:

2. Let's Get Flintshire Moving
Specific actions in 2018/19 to support the in-year priority: • Development of plans of work under the three themes of Green Health / Workplaces / Children and Young People

Achievement Measures	Lead Organisation	Baseline Data (If applicable)	2018/19 Monitoring (quarterly or half yearly)	Desirable Trend
Delivery of at least 1 community based programme of Activity in Flintshire	FCC	0	Half Yearly	Increase
Delivery by at least 1 workforce activity programme by a PSB organisation	PHW	0	Half Yearly	Increase

Resilient Communities

Achievement Milestones	Target date	Lead Organisation	Partner Organisations
Identification of projects under each of the three key themes in Flintshire including one community based project	July 2018	PHW	FCC, FLVC, BCUHB
Workforce activity based programme started	July 2018	PHW	
Evaluation of both success of community and workforce programmes and plan in place to propose roll out to other communities and organisations	March 2019	PHW	

Other evidence to demonstrate achievement – Sources of narratives / case studies
Pledges made by staff and community individuals to increase activity levels and progress against pledge

Confidence in meeting In-year Priority:	AMBER
Rationale: Workforce programme already started, community programme still to be identified and planned	

Risks to Manage:
• Interest by staff and community individuals in increasing activity levels – Being mitigated by a clear marketing campaign and brand developed by PHW

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Resilient Communities

Priority	In-year Priority	Impact
Resilient Communities	3. Establishing learning and evaluation of new ways of working and delivery of Community Benefits for sharing across all agencies and agreeing Community Benefit strategies across all partners covering social, economic and preventative benefits	• Quantity and quality of benefits that support local communities ('community benefits') increased

What we will do in 2018/19:

Community Benefits
Specific actions in 2018/19 to support the in-year priority:
• Development of Community Benefits approach by PSB partners

Achievement Measures	Lead Organisation	Baseline Data (If applicable)	2018/19 Monitoring (quarterly or half yearly)	Desirable Trend
Each partner organisation has identified and agreed how it can contribute to delivery of community benefits in Flintshire	FCC	No agreement	Half yearly	Agreement

Achievement Milestones	Target date	Lead Organisation	Partner Organisations

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Resilient Communities

Meetings held with each partner to identify how they can contribute to and evaluate delivery of the list of Flintshire community benefits	November 2018	FCC	All PSB Partners
Plan agreed by PSB	January 2019	FCC	Al PSB Partners
Initial review of delivery in 2018/19 made and agreement reached about evaluation for 2019/20	March 2019	FCC	All PSB Partners

Other evidence to demonstrate achievement – Sources of narratives / case studies
Case studies and data from community organisations

Confidence in meeting In-year Priority:	GREEN
Rationale: Community Benefits Strategy in place as well as resource to undertake the work	

Risks to Manage:
Partners ability to apply community benefits approach used in Flintshire County Council – this will be mitigated by spending time with each partner thinking how this approach can be developed in a flexible way.

Resilient Communities

Priority	In-year Priority	Impact
Resilient Communities	4. Working with organisations to explore the benefits and opportunities of Community Shares and other tools	• Increase in the strength of community and social organisations that are able to provide support to local people • Increased take up of economic activity by local people

What we will do in 2018/19:

4.

Specific actions in 2018/19 to support the in-year priority:

- Encourage organisations to consider using the Co-operative Wales Community Shares approach
- Encourage social enterprises to take up the offer of the use of a social enterprise health check to review sustainability of their business
- Build on the food poverty work to support development of food hubs and the development of a social enterprise to lead this work

Achievement Measures	Lead Organisation	Baseline Data (If applicable)	2018/19 Monitoring (quarterly or half yearly)	Desirable Trend
Number of organisations interested in using a Community Shares approach	FLVC	0	2	Increase
Number of social enterprise having completed a social enterprise health check	FCC	0	Model in place	Used by 10 SE's in 2019/20
New Social Enterprise developed to lead food poverty work across Flintshire	FCC	0	Commissioning of new social enterprise started	Increase

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Resilient Communities

Food Hubs established to promote health eating in communities	FCC	0	2	Increase

Achievement Milestones	Target date	Lead Organisation	Partner Organisations
FLVC to remind organisations who previously showed initial interest in the community shares work	October 2018	FLVC	FCC
Draft health check model shared with the social enterprise sector or comment	October 2018	FCC	FLVC
Identification of venue and work started to establish food hubs	December 2018	FCC	FCC

Other evidence to demonstrate achievement – Sources of narratives / case studies
None

Confidence in meeting In-year Priority:	AMBER
Rationale: Success depends on take up by community organisations and social enterprises.	

Risks to Manage:
• Lack of take up by community organisations and the social enterprise sector – mitigate by ensuring maximum awareness of the opportunities and benefits of each opportunity

Resilient Communities

Priority	In-year Priority	Impact
Resilient Communities	5. Supporting the development of Social Prescribing through offering different community opportunities	• Opportunities for people to improve their health and well-being increased • Increased opportunities and uptake of volunteering

What we will do in 2018/19:

5.
Specific actions in 2018/10 to support the in-year priority: • Mapping of current activity and assess financial sustainability of existing schemes. • Identify monitoring mechanisms to allow individual progress to be tracked to aid evaluation. • Ensure that any additional investment is aligned to robust programmes.

Achievement Measures	Lead Organisation	Baseline Data (If applicable)	2018/19 Monitoring (quarterly or half yearly)	Desirable Trend
Minimum of 1 new social prescribing scheme commissioned for Flintshire	BCUHB	0	Half yearly	Increase
Network of practitioners formed; and education and training needs assessed; education programme identified to meet identified requirements	WGU	0	Quarterly	Network established

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Resilient Communities

Achievement Milestones	Target date	Lead Organisation	Partner Organisations
Mapping programme commissioned	September 2018	BCUHB	
Current activity is mapped, and financial sustainability assessed	December 2018	BCUHB	

Other evidence to demonstrate achievement – Sources of narratives / case studies
Case studies and narratives from participants and practitioners involved in the Social Prescribing Scheme Academic research to evaluate the model and social return on investment working with Social Value network

Confidence in meeting In-year Priority:	AMBER
	(Delete as applicable)
Rationale: Funding to be secured and agreement reached on investment for a) mapping software, and b) enhancing existing schemes	

Risks to Manage:
• Securing overall funding for the scheme – this is in part mitigated as funding is already secured for the IT software and the potential investment for a new scheme has been identified

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Resilient Communities

Priority	In-year Priority	Impact
Resilient Communities	6. Developing a new leadership programme for those who work in and with communities, to provide them with the skills to engage, equip, and empower communities	• Ways of working changed across all sectors that strengthens communities • Increase in the strength of community and social organisations that are able to provide support to local people

What we will do in 2018/19:

Specific actions in 2018/10 to support the in-year priority: • Development of a new type of leadership programme for those who work in and with communities

Achievement Measures	Lead Organisation	Baseline Data (If applicable)	2018/19 Monitoring (quarterly or half yearly)	Desirable Trend
Pilot the programme with 15 participants	Glyndwr University	No course	Pilot Course	Course rolled out across PSB
Evidence back from the participants that as a result of the course each individual has changed the way they work with communities	Glyndwr University	No change	20 people	40 people

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Resilient Communities

Achievement Milestones	Target date	Lead Organisation	Partner Organisations
Course accreditation complete	July 2018	Glyndwr University	Do Well Ltd, 2025 and Leadership Centre
Pilot Course starts	August 2018	Glyndwr University	

Other evidence to demonstrate achievement – Sources of narratives / case studies
Individual video narratives from course participants on learning and delivery of their own public narrative
Individual stories from course participants on the actual change made

Confidence in meeting In-year Priority:	GREEN
Rationale: Course participants already identified	

Risks to Manage:
• Those who have expressed an interest cannot make the dates – mitigate by considering alternative dates if needed

Resilient Communities

Future Developments

Future Developments / Long Term Goals:
- Community Resilience factors to inform physical planning and regeneration with the aim of developing better connected communities   - Social Evaluation by all Public Sector Partners of the social impact their organisation makes   - Inclusive Growth that develops resilient communities and employment opportunities recognised as a key part of Economic Regeneration   - Evaluation of the impact of new ways of working and education support for Social Prescribing and the Leadership education on the delivery of public services, now and for the future

National Well-being indicators

Supports the following <u>National Well-being Indicators</u>:

25   **Percentage of people feeling safe at home, walking in the local area, and when travelling**
26   **Percentage of people satisfied with local area as a place to live**
27   **Percentage of people agreeing that they belong to the area; that people from different backgrounds get on well together; and that people treat each other with respect**
29   **Mean mental well-being score for people**
30   **Percentage of people who are lonely**

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ORGANISATIONAL CHANGE OVERVIEW AND SCRUTINY COMMITTEE MEETING

Date of Meeting	Monday 17th September 2018
Report Subject	Community Asset Transfer – Overview of Progress
Cabinet Member	Member for Corporate Management and Assets
Report Author	Chief Officer, Housing and Assets
Type of Report	Operational

EXECUTIVE SUMMARY

The Council has developed a range of service models in order to reshape services, create efficiencies and protect front line services including both Alternative Delivery Models (ADMs) and Community Asset Transfers (CATs).

This Scrutiny Committee have previously received reports on progress overall with Community Asset Transfers, have heard from organisations who have successfully taken on assets, and have considered the progress of Connahs Quay Swimming Pool and Holywell Leisure Centre in detail.

This report brings together progress of all 30 Community Asset Transfers that have progressed through stage 2 business plan completion and therefore are either close to completion or have transferred.

RECOMMENDATIONS

1	That Members of Organisational Change Overview and Scrutiny Committee comment on and support the work undertaken through the Community Asset Transfer programme.

REPORT DETAILS

1.00	BACKGROUND INFORMATION
1.01	Members will be aware that the Council has developed a range of service models in order to reshape services, create efficiencies and protect front line services, one of which is the Community Asset Transfer (CAT) programme.
1.02	The Community Asset Transfer (CAT) programme has been simplified to enable progress through the scheme to be easier and more straight forward and has three distinct stages: • Stage 1 Expression of Interest – Completion of a short form to enable further work to progress after an initial assessment that a CAT of the building identified is possible; • Stage 2 Business Plan – the detailed stage involving completion of a Business Plan by the applicant that shows how the building will operate, how the running costs will be met, and how the building will be maintained. • Stage 3 Legal Completion and Transfer – the final stage of agreeing legal documents and the transfer of the building.
1.03	Flintshire Local Voluntary Council (FLVC) have provided independent support to applicants and do an independent assessment of each application. This is to ensure that the Council is not transferring assets in a way that is not fair to the social sector. Where major transfers take place consideration of a capital allocation to help with future building condition costs is also provided by the County Council.
1.04	Overall the scheme has made significant progress in making revenue savings. The combined saving from the transfer of Holywell Leisure Centre and Connahs Quay Swimming Pool is over £0.600m. Previous estimates have shown that additional savings are being achieved in building maintenance and capital building costs e.g. refurbishment.
1.05	This report, rather than focussing on the savings and details of each transfer, as this has already been reported, concentrates on the progress of all schemes that have completed stage 2 Business Plan agreement and are therefore nearing transfer or have been transferred. There are 30 CATs at this stage, at different stages of development, as detailed in Appendix A. The Council's priority as the CAT scheme develops in the future should be less about new transfers and more about ensuring the CATs nearing completion do get completed, and those that have been transferred are sustainable in the long term. To support the latter the Council asks for completed community benefit reports, and when available completed accounts. The responsible officer keeps in touch with each transfer and a visit to discuss progress takes place. In this way the aim is to continue to support each CAT and identify early, any issues that might affect future sustainability of the CAT. At this stage there are no CATs that are struggling, all are breaking even or expected to achieve surplus.

1.06	In addition our Social Enterprise support work this year is focussing on providing health checks to all social enterprises. This work will mean organisations who have taken on CATs can go through a more detailed business support process to ensure their organisation is healthy. Each check will result in an action plan for the organisation that will aim to improve the sustainability of the organisation.

2.00	RESOURCE IMPLICATIONS
2.01	None.

3.00	CONSULTATIONS REQUIRED / CARRIED OUT
3.01	For individual CATs with applicant and other local stakeholders.

4.00	RISK MANAGEMENT
4.01	1. That a CAT fails after transfer – the receipt of relevant information detailed in this report, plus visits, pus social enterprise support aims to mitigate this risk and identify issues early while they can still be addressed. 2. That a CAT never progresses from Stage 2 completion to transfer – this may happen due to disagreement on legals or issues that are found out about at completion stage, model legal documents and support from FLVC aim to mitigate this risk in part.

5.00	APPENDICES
5.01	Appendix A – List of all CATs completed or through Stage 2 and nearing completion

6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.01	Previous Cabinet and Scrutiny Reports **Contact Officers:** Neal Cockerton **Telephone:** 01352 703169 **E-mail:** neal.cockerton@flintshire.gov.uk

7.00	**GLOSSARY OF TERMS**
7.01	Alternative Delivery Model – A different way of proving the service ranging from shared service through to a social organisation through to external procurement.
7.02	Community Asset Transfer – The transfer of a building to a community organisation with a 27 year lease and peppercorn rent.

Appendix A – List of all CATs completed or through Stage 2 and nearing completion

Community Asset	Status	Community Benefits Form Received	Visit After Transfer	Summary of Current Position
1. Gwernaffield Community Centre	Complete Mar 2016	Yes	Yes	Charity/SE - Two years of visits and information received including accounts, solid position currently.
2. Mancot Library	Complete Mar 2016	Yes	Yes	Charity/SE - Two years of visits and information received, considering a more long term venue for the library.
3. Trelogan Community Centre	Complete Apr 2016	Yes	Yes	Charity/SE - Two years of visits and information received, undertaking major capital works, review needed once completed.
4. Connahs Quay Swimming Pool	Complete May 2016	Yes	Yes	Charity/SE - Two years of visits and information received including regular financial updates, now on target to move into surplus this year
5. Mynydd Isa Library / Community Centre	Complete Jun 2016	Yes	Yes	Charity/SE -Two years of visits and information received, solid position currently.
6. Connahs Quay Allotments	Complete Oct 2016	Yes	Yes	Town Council - Solid position currently.
7. Hope Library	Complete Feb 2017	N/A	N/A	School - Different agreement due to school premises with a reduced risk, library service visits
8. Holywell Library	Complete Feb 2017	Yes	Yes	Charity/SE – One year of information and visits including financial accounts, breaking even.
9. Holywell Leisure Centre	Complete Mar 2017	Yes	Yes	Charity / SE – One year of visits and information including regular financial updates, solid position currently.
10. Northop Allotments	Complete Oct 2017	Due in 2018/19		Charity/SE – First Year
11. Connahs Quay Community Centre	Complete Nov 2017	Due in 2018/19		Football Club – First Year
12. Holywell Scouts	Complete Feb 2018	Due in 2018/19		Scout Group – First Year

13. Buckley Scouts	Stage 2		Scout Group – Awaiting completion
14. Kinnerton Scouts	Stage 2		Scout Group – Awaiting completion
15. Mynydd Isa Scouts	Stage 2		Scout Group – Awaiting completion
16. Gwernaffield Scouts	Stage 2		Scout Group – Awaiting completion
17. Flint Scouts	Stage 2		Scout Group – Awaiting completion
18. Holywell Registrars Office	Stage 2		Holywell Band – Information still be discussed
19. Leeswood Bowling Green Club	Stage 2		Sports Club – Awaiting contact from the Sports Club
20. Connahs Quay Crocket Club	Stage 2		Sports Club – Awaiting completion
21. Mold Rugby Football Club	Stage 2		Sports Club – Awaiting Completion
22. Leeswood Community Centre	Stage 2		Charity/SE – Awaiting completion
23. Mostyn Bowling Green & Facilities	Stage 2		Charity/SE – Awaiting contact from the Charity/SE
24. Mostyn Community Centre	Stage 2		Charity/SE – Awaiting completion
25. Carmel Bowling Club	Stage 2		Sports Club – Awaiting information from the Club
26. Flint Town Social Club/Football Pitches	Stage 2		Sports Club – Awaiting work on Flint Foreshore to complete
27. Flint Rugby Pitches	Stage 2		Sports Club – Awaiting work on Flint Foreshore to complete
28. Pentre Halkyn Playing Field	Stage 2		Football Club – Awaiting information form the club.
29. Buckley Town Football Club	Stage 2		Football Club – Awaiting information from the club
30. New Brighton Community Centre	Stage 2		Charity / SE – Legal to be drafted

ORGANISATIONAL CHANGE OVERVIEW & SCRUTINY COMMITTEE

Date of Meeting	Monday 17th September 2018
Report Subject	Forward Work Programme
Cabinet Member	Not applicable
Report Author	Overview & Scrutiny Facilitator
Type of Report	Operational

EXECUTIVE SUMMARY

Overview & Scrutiny presents a unique opportunity for Members to determine the Forward Work programme of the Committee of which they are Members. By reviewing and prioritising the Forward Work Programme Members are able to ensure it is Member-led and includes the right issues. A copy of the Forward Work Programme is attached at Appendix 1 for Members' consideration which has been updated following the last meeting.

The Committee is asked to consider, and amend where necessary, the Forward Work Programme for the Organisational Change Overview & Scrutiny Committee.

RECOMMENDATION	
1	That the Committee considers the draft Forward Work Programme and approve/amend as necessary.
2	That the Overview & Scrutiny Facilitator, in consultation with the Chair of the Committee be authorised to vary the Forward Work Programme between meetings, as the need arises.

REPORT DETAILS

1.00	**EXPLAINING THE FORWARD WORK PROGRAMME**
1.01	Items feed into a Committee's Forward Work Programme from a number of sources. Members can suggest topics for review by Overview & Scrutiny Committees, members of the public can suggest topics, items can be referred by the Cabinet for consultation purposes, or by County Council or Chief Officers. Other possible items are identified from the Cabinet Work Programme and the Improvement Plan.
1.02	In identifying topics for future consideration, it is useful for a 'test of significance' to be applied. This can be achieved by asking a range of questions as follows: 1. Will the review contribute to the Council's priorities and/or objectives? 2. Is it an area of major change or risk? 3. Are there issues of concern in performance? 4. Is there new Government guidance of legislation? 5. Is it prompted by the work carried out by Regulators/Internal Audit?

2.00	**RESOURCE IMPLICATIONS**
2.01	None as a result of this report.

3.00	**CONSULTATIONS REQUIRED / CARRIED OUT**
3.01	Publication of this report constitutes consultation.

4.00	**RISK MANAGEMENT**
4.01	None as a result of this report.

5.00	**APPENDICES**
5.01	Appendix 1 – Draft Forward Work Programme

6.00	**LIST OF ACCESSIBLE BACKGROUND DOCUMENTS**
6.01	None. **Contact Officer:** Overview & Scrutiny Facilitator **Telephone:** 01352 702 **E-mail:** ceri.shotton@flintshire.gov.uk

7.00	**GLOSSARY OF TERMS**
7.01	**Improvement Plan:** the document which sets out the annual priorities of the Council. It is a requirement of the Local Government (Wales) Measure 2009 to set Improvement Objectives and publish an Improvement Plan.

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Organisational Change Overview & Scrutiny Committee
Forward Work Programme 2018/19

DATE	SUBJECT	O&S FOCUS	REPORT FROM
Monday 12th November 2018 10.00 am	**Quarter 1 and 2 Council Plan 2018/19 Monitoring Report**	Monitoring and Assurance	Ceri Shotton
	Digital Customer Overview	Monitoring and Assurance	Gareth Owens
	Forward Work Programme	Consultation	Margaret Parry-Jones
Monday 17th December 2018 10.00 am	**Connah's Quay Swimming Pool – Cambrian Aquatics Mid-Year Progress Report 2018/19**	Monitoring and Assurance	Neal Cockerton
	Forward Work Programme	Consultation	Ceri Shotton
Monday 28th January 2019 10.00 am	**Update on Alternative Delivery Model for Learning Disability Day Care and Work Opportunities**	Monitoring and Assurance	Neil Ayling
	Forward Work Programme	Consultation	Margaret Parry-Jones
Monday 18th March 2019 10.00 am	**Quarter 3 Council Plan 2018/19 Monitoring Report**	Monitoring and Assurance	Ceri Shotton
	Aura Leisure and Libraries Progress Review	Monitoring and Assurance	Colin Everett

Organisational Change Overview & Scrutiny Committee
Forward Work Programme 2018/19

	NEWydd Catering and Cleaning Progress Review	Monitoring and Assurance	Steve Jones
	Forward Work Programme	Consultation	Margaret Parry-Jones
Monday 13th May 2019 10.00 am	**Holywell Leisure Centre Community Asset Transfer**	Monitoring and Assurance	Neal Cockerton
	Forward Work Programme	Consultation	Ceri Shotton
Monday 1st July 2019 10.00 am	**Quarter 4/Year-end Council Plan 2018/19 Monitoring Report**	Monitoring and Assurance	Ceri Shotton
	Forward Work Programme	Consultation	Margaret Parry-Jones

Items to be scheduled

Flintshire County Council's Property Asset Rationalisation Programme